

CITY OF HIALEAH



DEFERRED COMPENSATION & DEFINED CONTRIBUTION PLAN OVERSIGHT COMMITTEE MEETING AGENDA

Date: MONDAY, May 3, 2021
Time: 10:00 AM
Place: City Hall
Council Chambers, 3rd Floor
501 Palm Avenue
Hialeah, FL 33010

Agenda

1. Call to Order

Ricardo Fernandez, Chairman

Absent

Ines Beecher, Vice Chairman

Present

Ingrid Camino-Hernandez

Present

Robert Lloyd-Still

Present

Eric Johnson

Present

2. Minutes of Meeting of February 1, 2020

Mr. Johnson motioned to approve the minutes and Ms. Camino-Hernandez seconded the motion. Motion was passed unanimously to approve the minutes.

3. Quarterly Report on Plans/Presentation by Burgess Chambers & Associates

Mr. Wan presented the quarterly report to the committee. No motion was needed for this item.

4. Report by Nationwide

Ms. Avello-Rodriguez presented the report to the committee. No motion was needed for this item.

5. Unfinished Business

- **Discussion on possible approval of amending the City of Hialeah Defined Contribution Plan Committee Continuing Education and Travel Policy – Tabled 2/3/2020**

Mr. Johnson motioned to untable this item and Mr. Lloyd-Still seconded this motion. Motion was passed unanimously. Mr. Jove presented a new draft for the travel policy and Mr. Johnson asked Mr. Jove if Mr. Fernandez can be reimbursed for the time he took off for the NAGDCA Conference he attended two years ago. Mr. Johnson also motioned for Mr. Fernandez to be reimbursed for the time he took off for this trip and Ms. Camino-Hernandez seconded this motion. Motion was passed unanimously. Mr. Johnson also motioned to approve the new travel

policy and Mr. Lloyd-Still seconded that motion. Motion was passed unanimously.

6. New Business

- **Request to approve Burgess Chambers & Associates invoice**

Mr. Johnson motioned to approve the invoice and Mr. Lloyd-Still seconded that motion. Motion was passed unanimously.

- **NAGDCA Annual Conference**

The NAGDCA Annual Conference was announced to the committee as to where it will be this year and how to attend. No motion was needed for this item.

- **Best Practices for Locating Missing or Nonresponsive Participants and Beneficiaries**

The memo previously issued to the Retirement Board of Trustees was presented to this committee to provide information as to what the new guidelines are for locating missing or nonresponsive participants and beneficiaries.

- **Third Cycle Restatement – Nationwide**

An update on the agreement with the City and Nationwide was presented to the Committee by Ms. Avello-Rodriguez and Mr. Wan. No motion was needed for this item.

- **Committee Elections**

Ms. Beecher motioned to keep Mr. Fernandez as Chairman of the committee and Mr. Johnson seconded that motion. Motion was passed unanimously. Mr. Johnson motioned to keep Ms. Beecher as Vice Chair of the committee and Ms. Camino-Hernandez seconded that motion. Motion was passed unanimously.

Meeting ended at 11:27AM with the next meeting set for August 2nd, 2021, 10:00AM, in City Council Chambers.

Any person wishing to appeal any decision made by the committee with respect to any matter considered at this meeting, will need a record of the proceedings and, for such purposes, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 883-5820 for assistance no later than seven (7) days prior to the proceeding; if hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TDD), (877) 955-8773 (Spanish) or (800) 955-8770 (Voice).